



HIM DEPARTMENT

Interface Patient Information Directly into EMRs

The health information management (HIM) department receives patient structured, semi-structured and unstructured data from every area of your facility. When paper-based admissions packets come from the patient registration department and clinical forms from nursing stations, HIM associates typically go through the packets page by page and manually index them in the document management system. If no such system is used, they file the documents in a storage area.

A similar process is performed for EKG and fetal strips and output from other clinical monitoring devices. Such manual tasks inhibit productivity, and as patient information is handled reactively, there are times when it is not readily available when physicians or patient finance staff members need it. Documents are often misplaced, and can be associated with the wrong patient records. This can inhibit care delivery and stall the revenue cycle.

Access's electronic forms management solutions for HIM, used in conjunction with Access products in patient registration, clinical departments and other areas, are helping hospitals surmount these obstacles to efficiency. Electronic versions of admissions packets and clinical forms can be interfaced directly into the document management system without user effort or the risk of error. This seamless, paperless process can also be applied to the management of clinical device output.

Alternatively, forms can be printed on demand in any area of the hospital with demographics pre-populated and barcodes affixed. Once these forms arrive in HIM, the barcodes facilitate auto-indexing during scanning, eliminating time-consuming and error-prone data entry.

With Access's HIM solutions, your facility can:

- Interface e-forms directly into patients' electronic medical records (EMRs) via the document management system

- Improve care delivery and speed the revenue cycle by making information instantly available

- Eliminate laborious manual tasks such as filing, photocopying and document retrieval

- Cut the financial and environmental costs of processing paper forms

- Boost patient safety by ensuring that forms are associated with the correct patient records

- Enhance collaboration with other departments

Improving Patient Care and Safety at Norman Regional Health System

“Before we had UDP there was the possibility of personnel selecting the wrong patient in the HIS before they scanned the EKG report, and this wouldn’t have been noticed until later. Now we know each report is going to the right place in a timely manner, and the image will be of good diagnostic quality.”

Christie Walkup
Senior Financial Analyst

At Norman Regional Health System, Access solutions enable HIM staff to focus on knowledge work rather than processing paperwork. Admissions packets, EKG reports and clinical forms are ported directly into the document management system. This makes information instantly available across the facility, and improves patient safety by eliminating the chance of human error.

Saving Time and Money at Providence Hospital

“Access’s Patient Labeling System is printing an encounter number barcode as part of the label information on patient forms, and this enables the imaging system to automatically identify the patient and document type. Eliminating manual intervention is a big time saver in HIM.”

Cynthia Hyde
CIO and Assistant VP of Information Services

At Providence Hospital, Access technologies facilitate the auto-indexing of patient forms to their records in the document management system. This automation has eliminated time-consuming data entry and the need for staff members to manually affix labels to each patient form. The Access solution delivered \$124,300 in first-year cost savings at Providence.



Hospital-Wide e-Forms Solutions

Access’s innovative solutions for HIM are part of the company’s industry-leading range of electronic forms management offerings, which deliver time and cost savings and complement EMR, patient safety and disaster planning initiatives at hospitals worldwide. Here are just some of the other departments and functions that Access provides solutions for:

- Patient Access
- Clinical Departments
- Patient Finance/Business Office
- Physician Services
- Nursing
- Oncology
- Accounts Payable
- Human Resources
- Risk Management
- Housekeeping/Environmental Services
- Dietary
- Payroll