



ACCESS NOTIFICATION PROCESSING

Speed Admissions & Bedside Consent with Access's E-Signature

Regardless how big a hospital is or its specialty, physician services is a paper-intensive department. Processing forms for physician credentialing is a particular headache for staff members, as they must manage multiple forms each time a new physician is added and every time a physician requires re-credentialing. Information sharing with physicians is time-consuming and delay-prone, due to the physical limitations of paper forms, and forms can be easily lost and misfiled.

Physicians face a daunting stack of forms – often over 40 pages – to fill out and sign when first applying for privileges, and repeat the task for each of the insurance companies the hospital deals with – which can total 20 or more sets of forms.

Add filling out forms for Medicare and Medicaid, and then repeating the completion and signing of each forms packet every two years, and it's not difficult to see why credentialing is a big time waster for physicians. It can take three months or more for each physician to complete credentialing or re-credentialing.

Access's electronic forms management solution for physician services provides welcome relief.

Boosting Physician Satisfaction

Instead of relying on paper forms, physicians have the convenience and accessibility of electronic forms management via with the Access system.

Fill in a 'super form' of consolidated questions once and then simply verify the data for re-credentialing, rather than filling in redundant information

Get signature pages in a PDF once all forms are completed, rather than wading through a stack of paperwork to find signature lines

Receive automated e-mail notices when credentialing documentation is due and overdue

Answer the questionnaire in stages if needed, without losing information they've already entered

Can access and complete e-forms from any location

Increasing Productivity in the Credentialing Department

The credentialing department also saves valuable time with Access's e-forms management solution, which helps overcome the environmental, productivity and financial costs associated with processing physician services forms.

Benefits include:

- Ability to track the status of each physician's status in real time

- Elimination of several rounds of mailing forms, saving time and money

- Faster credentialing and re-credentialing saves days or weeks per physician, freeing up time for other duties

- Automated notifications facilitate a proactive process that can be completed ahead of the hospital's goals and regulatory deadlines

- Consolidation of physician questionnaires ensures consistency and that all required information is provided in keeping with regulatory guidelines

- Changes can be easily made to physician questionnaires without the need to dispose of out of date forms or the delays associated with ordering replacements from a forms vendor

With the Access solution, credentialing staff members are more productive, physicians have more time to spend with patients and information sharing is improved.



Facility-Wide eE-Forms Management Solutions

The innovative physician services solution is part of Access's industry-leading range of electronic forms management offerings, which deliver time and cost savings and complement electronic medical records (EMR), patient safety and disaster planning initiatives at hospitals worldwide. Here are just some of the departments that Access provides solutions for:

- Patient Admissions/Registration

- HIM

- Clinical Departments

- Patient Finance/Business Office

- Emergency Department

- Physician Services

- Nursing

- Cancer Staging

- Accounts Payable

- Human Resources

- Risk Management

- Housekeeping/Environmental Services

- Dietary Department

- Payroll